

**MINUTES OF REGULAR SESSION
HIGHLAND CITY COUNCIL
MONDAY, NOVEMBER 5, 2018**

Mayor Michaelis called the Regular Session to order at 7:00pm. Council members Schwarz, Frey, Bellm and Nicolaides were present. Others in attendance were City Manager Mark Latham, City Attorney Michael McGinley, Directors Cook, Imming, Korte, Rosen and Slover; Police Chief Remelius, EMS Chief Wilson, City Staff: Mallord Hubbard, Treasurer Foehner, Deputy City Clerk Hediger, City Clerk Bellm, 5 citizens and one member of the news media.

MINUTES

Councilman Schwarz made a motion to approve the minutes of the October 15, 2018 Regular Session as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

PROCLAMATION

With Kenny Kapp, Joe Kapp, and Lenny Gall, of Moose Lodge #2479, present, Mayor Michaelis read a document proclaiming November, National Veterans and Military Families Month for the purpose of directing education of elementary and secondary school children with the sacrifices. Lenny Gall requested permission to hold the Veterans' Day Parade, in conjunction with V.F.W. Post #5694 and American Legion Post #439. On Sunday, November 11, 2018 at 2:00pm, it will start with a parade, beginning at the intersection of Olive Street and Main Street, then proceeding west on Main Street to the Square. The parade will be followed by a brief ceremony on the Square. We have submitted all the necessary documents to the safety department and they have been approved. Councilman Schwarz made a motion to approve Moose Lodge #2479 request to sponsor the Veterans' Day Parade, in conjunction with VFW Post #5694 and American Legion Post #439 and use of the Square for presentations on Sunday, November 11, 2018 as requested; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Mayor Michaelis read a document proclaiming the week of November 19 through 23, 2018 as Youth Appreciation Week.

PUBLIC FORUM

Citizens' Requests and Comments:

No comments or requests made.

Requests of Council:

No comments or requests made by council members.

Staff Reports:

Nothing to report at this time.

NEW BUSINESS

Bill #18-158/RESOLUTION Waiving Competitive Bidding Requirement And Authorizing Purchase of New 2019 Ford Police Interceptor Utility AWD from Morrow Brothers Ford – Councilman Frey made a motion to approve Bill #18-158/Resolution #18-11-2568 waiving competitive bidding requirement and authorizing purchase of new 2019 Ford Police Interceptor Utility AWD from Morrow Brothers Ford, Inc. \$29,870.00 as attached; seconded by Councilman Schwarz. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Approve Notice of Municipal Letting, Bid #G-10-18 for the City Hall Council Chambers ADA Upgrades – Councilwoman Bellm made a motion to approve Notice of Municipal Letting, Bid #G-10-18 for the City Hall Council Chambers ADA Upgrades as attached; seconded by Councilman Frey. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Bill #18-144/ORDINANCE Amending City Personnel Policy Manual, 6.14(A), “Policy Prohibiting Sexual Harassment,” Pursuant to Public Act 100-1066 – Councilman Frey made a motion to approve Bill #18-144/Ordinance #2892 amending City Personnel Policy Manual, 6.14(A), “Policy Prohibiting Sexual Harassment,” pursuant to Public Act 100-1066 as attached; seconded by Councilwoman Bellm. Councilwoman Bellm asked this is just matching the state specifications. H.R. Director Slover replied yes. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Bill #18-145/ORDINANCE Approving the Illinois Municipal League Risk Management Association Minimum/Maximum Contribution Agreement for the Period of January 1, 2019 to January 1, 2020, and the Associated 2018 IMLRMA Contribution Payment Agreement – Councilwoman Bellm made a motion to approve Bill #18-145/Ordinance #2893 approving the Illinois Municipal League Risk Management Association Minimum/Maximum Contribution Agreement for the period of January 1, 2019 to January 1, 2020, and the associated 2018 IMLRMA Contribution Payment Agreement as attached; seconded by Councilman Frey. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Bill #18-146/ORDINANCE Repealing and Replacing Chapter 78, Utilities, Article II, Electric Service – Councilman Frey made a motion to approve Bill #18-146/Ordinance #2894 repealing and replacing Chapter 78, Utilities, Article II, Electric Service as attached; seconded by Councilwoman Bellm. Councilwoman Bellm asked for explanation on this from Director Cook. Director Dan Cook explained this has been in place for a long time. We had devices for load shedding, years ago, which allowed the city to shut off certain homes such as water heaters, air conditions, etc. We used to provide meter bases. These items were taken out, since they no longer apply. Secondary wiring at apartment complexes is and has been the responsibility of the property owner; we added that in there for clarification. Some references to dimensions were changed to current standards. Ground rods changed from 7ft to 8ft, which is standard. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Bill #18-147/ORDINANCE Repealing and Replacing Chapter 78, Utilities, Article IV, Water Service, Section 78-475, Schedule of Water Rates – Councilwoman Bellm made a motion to approve Bill #18-147/Ordinance #2895 repealing and replacing Chapter 78, Utilities, Article IV, Water Service, Section 78-475, Schedule of Water Rates as attached; seconded by Councilman Frey. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Bill #18-148/ORDINANCE Repealing and Replacing Chapter 66, Land Development Code, Article V, Design and Improvement Standards, Including Appendix A – Councilman Frey made a motion to approve Bill #18-148/Ordinance #2896 repealing and replacing Chapter 66, Land Development Code, Article V, Design and Improvement Standards, including Appendix A as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Bill #18-149/ORDINANCE Adding Article III to Chapter 20 Public Rights-Of-Way, of the Highland Municipal Code, for the Regulation of and Application for Attachments to Utility Poles – Councilwoman Bellm made a motion to approve Bill #18-149/Ordinance #2897 adding Article III to Chapter 20 Public Rights-Of-Way, of the Highland Municipal Code, for the regulation of and application for attachments to utility poles as attached; seconded by Councilman Frey. Director Cook reported we did a cost of service study and changed rates. Ameren approached us with a contract for pole attachments that they want to put on, for the new remote read meters they are putting into place. We have had difficulty getting different vendors to remove their equipment when we needed to move the poles. I can point out several places around town where they leave attachments just dangling and looking unfinished. We need to clamp down on that. We hope this does that. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Bill #18-150/RESOLUTION Making Separate Statement of Findings of Fact in Connection with Ordinance Granting Special Use Permit to Allow Operation of a Solar Energy Farm at Railroad Road – Councilman Frey made a motion to approve Bill #18-150/Resolution #18-11-2569 making Separate Statement of Findings of Fact in connection with ordinance granting Special Use Permit to allow operation of a Solar Energy Farm at Railroad Road as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Bill #18-151/ORDINANCE Granting a Special Use Permit to Summit Ridge Energy as Developer and Grandview Farm LP as Owner, to Operate a Solar Farm at Railroad Road – Councilwoman Bellm made a motion to approve Bill #18-151/Ordinance #2898 granting a Special Use Permit to Summit Ridge Energy as developer and Grandview Farm LP as owner, to operate a Solar Farm at Railroad Road as attached; seconded by Councilman Frey. Councilwoman Bellm asked if this ordinance includes the conditions that Planning & Zoning voted on. City Manager Latham replied yes. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Bill #18-152/RESOLUTION Rejecting All Bids for the Replacement of the Heating, Ventilation and Air Conditioning System in the Weinheimer Community Center – Councilman Frey made a motion to approve Bill #18-152/Resolution #18-11-2570 rejecting all bids for the replacement of the Heating, Ventilation and Air Conditioning System in the Weinheimer Community Center as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Bill #18-153/RESOLUTION Waiving Normal and Customary Bidding Procedures and Authorizing Purchase of Polyphase Meter Communication Modules with Associated Licenses from Tantalus Systems, Inc. – Councilwoman Bellm made a motion to approve Bill #18-153/Resolution #18-

11-2571 waiving normal and customary bidding procedures and authorizing purchase of Polyphase Meter Communication Modules with associated licenses from Tantalus Systems, Inc., in the amount of \$62,800 as attached; seconded by Councilman Frey. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Bill #18-154/RESOLUTION Waiving Normal and Customary Bidding Procedures and Authorizing Purchase of Itron Electric Meters from Anixter Power Solutions, LLC – Councilman Frey made a motion to approve Bill #18-154/Resolution #18-11-2572 waiving normal and customary bidding procedures and authorizing purchase of single-phase, Class 200 Itron Electric Meters from Anixter Power Solutions, LLC, in the amount of \$73,200.00 as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Bill #18-155/RESOLUTION Approving Contract for Ambulance Service with Clinton County SSA #5 (St. Rose) – Councilwoman Bellm made a motion to approve Bill #18-155/Resolution #18-11-2573 approving contract for ambulance service with Clinton County SSA #5 (St. Rose) as attached; seconded by Councilman Frey. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Bill #18-156/ORDINANCE Declaring Personal Property of the City as Surplus and Authorizing its Sale and/or Disposal, Including HCS Equipment that is Broken and Out of Warranty, and Other Personal Property – Councilman Frey made a motion to approve Bill #18-156/Ordinance #2899 declaring personal property of the city as surplus and authorizing its sale and/or disposal, including HCS Equipment that is broken and out of warranty, and other personal property as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

REPORTS

Approve Warrant #1110 – Councilwoman Bellm made a motion to approve Warrant #1110 as attached; seconded Councilman Frey. Roll Call Vote: Schwarz, Frey, and Bellm voted aye, none nay. Councilman Nicolaides abstained. Motion carried.

Councilwoman Bellm made a motion to temporarily adjourn this regular session to enter into executive session under the Illinois Open Meetings Act under 5 ILCS 120/2(c)(5) to discuss personnel and 2(c)(3) to discuss purchase of real property. Motion seconded by Councilman Frey. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried. Meeting adjourned at 7:31pm.

Mayor Michaelis reconvened the Regular Session at 8:22pm. Roll Call Vote: Councilmembers Schwarz, Frey, Bellm, and Nicolaides were present. Others in attendance were City Manager Latham, City Attorney McGinley, Deputy City Clerk Hediger and City Clerk Bellm.

Bill #18-157/RESOLUTION Authorizing Employment Agreement Between City and Christopher Conrad, Chief of Police – Councilwoman Bellm made a motion to approve Bill #18-157/Resolution #18-11-2574 authorizing employment agreement between City and Christopher Conrad, Chief of Police as attached; seconded by Councilman Frey. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Councilwoman Bellm made a motion to adjourn; seconded by Councilman Schwarz. All council members voted aye, none nay. Motion carried and meeting adjourned at 8:23pm.

Joseph R. Michaelis, Mayor

Barbara Bellm, City Clerk